



CORPORATION BOARD BUSINESS – Meeting 1 A G E N D A

Corporate Board SAR Training Session

4.00pm – B Block Room DB136

Phil Hatton will be leading on a SAR Training Session for Governors
Remember to bring with your prompt sheets ready for discussion

Thursday 20th October, 2016 at 5.30pm
DARTFORD SITE - B BLOCK ROOM DB136

To attend	Full Corporation Board – Julian Parkes, Alex Lewsley, Arron Bardoe, Pam Jones, Jon Gurney, Peter Green, Phil Hatton, Richard Longman, Keith Norman, Elizabeth Birchenough, David Gleed, Niamh McInerney, Harley Bates, Joanna Lewis & Nikki Franks
In Attendance	Yolanda Hughes (Clerk to the Corporation), Rhiannon Hughes (Deputy Principal) and Lawrence Jenkins (Vice Principal/ Finance & Resources)

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required
1.1	3 mins	Opening of Meeting & Apologies for Absence	Chair		-
1.2	1 mins	Declarations of Interest	Chair	Verbal	Note
1.3	2 mins	Part 1 and Part 2 Minutes of the last Corporation Board Meeting held 30th June 2016	Chair	1.3	Decision
ITEMS FOR SUBSTANTIAL DISCUSSION & DECISION					
1.4	10 mins	Principals Report (including Area Review)	Principal	1.4	Note
1.5	20mins	Progress Against QIP	Deputy Principal	1.5	Decision
1.6	15 mins	Strategic Plan 2016/2020	Principal	1.6	Decision
1.7	10 mins	Estates Strategy update	Vice Principal	1.7	Note
1.8	5mins	Final Management Accounts – July 2016	Vice Principal	1.8	Note
1.9	10 mins	HE Report	Deputy Principal	1.9	Decision
1.10	10 mins	a. HR Update b. Pensions Feasibility Proposal	Vice Principal	1.10a 1.10b	Note Decision

ITEMS FOR INFORMATION AND MONITORING					
1.11	10 mins	Teaching, Learning & Observations Final Year End Report for 31.7.16	Deputy Principal	1.11	Note
1.12	5 mins	SU Constitution	Deputy Principal	1.12	Note
1.13	5 mins	Termly Safeguarding Report	Deputy Principal	1.13	Note
1.14	5 mins	Health & Safety Termly 3 Report	Deputy Principal	1.14	Note
1.15	5 mins	Meeting evaluation	Chair	1.15	
1.16		Date and time of the next meeting 15 th December 2016 at 5.30pm - Gravesend			Note

Term	BOARD/COMMITTEE MEETING DATE	VENUE	TIME
Term 1 5.9.16 – 21.10.16	Board Meeting 1 – Thursday 20 th October, 2016 SAR BOARD TRAINING	Dartford	5.30pm 4.00PM
Term 2 31.10.16 – 21.12.16	Audit Committee Meeting – Thursday 17 th November, 2016	Dartford	5.30pm
	1 st Area Based Review Meeting	TBC	2pm – 6pm
	Board Meeting 2 – Thursday 15 th December, 2016	Gravesend	5.30pm
Term 3 3.01.17 – 10.2.17	Learner Council Meeting 1	Dartford	4.00pm
	Board Meeting 3 – Thursday 9 th February, 2017	Dartford	5.30pm
Term 4 20.2.17 – 31.3.17	Audit Committee Meeting – Thursday 9 th March, 2017	Dartford	5.30pm
	Board Meeting 4 – Thursday 23 rd March, 2017	Gravesend	5.30pm
Term 5 18.4.17 – 26.5.17	CORPORATE CONFERENCE – SUSCON – Friday 12 th May, 2017	SUSCON	12 noon
	Learner Council Meeting 2	Dartford	4.00pm
	Board Meeting 5 – Thursday 18 th May, 2017	Dartford	5.30pm
	Search & Governance and Remuneration Committee – Thursday 25 th May, 2017	Dartford	5.30pm
Term 6 5.6.17 – 21.7.17	Audit Committee Meeting – Thursday 22 nd June, 2017	Dartford	5.30pm
	Board Meeting 6 – Thursday 6 th July, 2017	Gravesend	5.30pm