

CORPORATION BOARD BUSINESS – Meeting 6 A G E N D A

Thursday 28th June, 2018 at 5.30pm GRAVESEND SITE - C BLOCK

To attend	Full Corporation Board
In	Yolanda Hughes (Clerk to the Corporation), Rhiannon Hughes(Deputy Principal/Curriculum)
Attendance	and Lawrence Jenkins (Deputy Principal/ Finance & Resources)

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required					
6.1	3 mins	Opening of Meeting Apologies for Absence	Chair		-					
					Decision					
6.2	2 mins	Declarations of Interest	Chair	Verbal	Note					
6.3	2 mins	Part 1 Minutes of the last Corporation Board Meeting held 24th May, 2018	Chair	6.3	Decision					
ITEMS FOR	ITEMS FOR SUBSTANTIAL DISCUSSION & DECISION									
6.4	15mins	Principal's Report – June 2018	PRINCIPAL	6.4	Note					
6.5	10mins	Teaching, Learning & Observations update	DP/CURRICULUM	6.5	Note					
6.6	10mins	Budget and 2 Year Financial Plan 2018/2019	DP/FINANCE	6.6	Decision					
6.7	10mins	a. Monthly Management Accounts – April 2018 b. Estates Strategy update c. Tenders & Contracts d. Financial Regulations Review f.Fees Policy 2018/2019 g.Refund & Compensation Policy h. Data Protection Policy – update	DP/FINANCE	6.7a 6.7b 6.7c 6.7d 6.7f 6.7g 6.7h	Decision					
6.8	10 mins	HR Report (including policies)	DP/FINANCE	6.8	Decision					
6.9	5 mins	Freedom of Speech Policy	DP/CURRICULUM	6.9	Decision					
AUDIT COMMITTEE REPORT										
6.10	10mins	Draft - Audit Committee Minutes of 21 st June 2018 (To Follow)	Keith Norman	6.10	Note					

		Scrutton Bland							
		a. Internal Audit Strategic Plan 2018/2019 &		6.10a	Agree				
		b. Addendum to Engagement Letter		6.10b	Agree				
		Financial Statements Auditors – Mazars							
		c. FSA Engagement Letter Addendum 31.7.2018 & Planning		6.10c	Agree				
		Strategy 2017/2018		6.10d					
SEARCH, GOVERNANCE & REMUNERATION COMMITTEE REPORT									
<u> </u>		Please note that these minutes are							
6.11	10mins	to follow a. Draft Minutes of the Search,	Jon Gurney	6.11a	Note				
		Governance & Remuneration Committee 21 st June 2018 Part 1 – non confidential (to follow)		6.11b	Note				
		b. Draft Minutes of the Search, Governance & Remuneration Committee Part 2 – strictly confidential not for SPH/Staff/Students (to follow)		6.11c	Note Decision				
		c. Board Membership			Booloion				
		Committee membership							
		Confidential SPH/Staff and Students to be excused	Chair	Verbal					
		d. SPH Performance Objectives review and update 16/17 & 18/19							
6.12	5 mins	Meeting evaluation	Chair	6.12	-				
6.13		Date and time of the next meeting 11th October 2018			Note				
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