



CORPORATION BOARD BUSINESS – Meeting 2 A G E N D A

Thursday 7th December 2017 at 4.45pm
Gravesend Site – S Block

To attend	Full Corporation Board – Alex Lewsley, Abigail Birch, Teja Birring, Pam Jones, Jon Gurney, Peter Green, Dalia Halpern-Matthews, Phil Hatton, Richard Longman, Keith Norman, David Gleed, Niamh McInerney, & Nikki Franks
In Attendance	Yolanda Hughes (Clerk to the Corporation), Rhiannon Hughes(Deputy Principal/Curriculum) and Lawrence Jenkins (Deputy Principal/ Finance & Resources)

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required
2.1	5 mins	Opening of Meeting & Apologies for Absence Welcome and Introductions of newly appointed Student Governors	Chair	2.1	-
Safeguarding & Prevent Training Led by Sheila Dance and Sue Barry					
2.2	1 mins	Declarations of Interest	Chair	Verbal	Note
2.3	2 mins	Minutes of the last Corporation Board Meeting held 12 th October, 2017	Chair	1.3a	Decision
ITEMS FOR SUBSTANTIAL DISCUSSION & DECISION – Strategy & Quality					
2.4	10 mins	Principals Report – December 2017	Principal	2.4	Note
2.5	35 mins	College Self-Assessment Report 2016/2017	DP/ Curriculum	2.5	Decision
2.6	10 mins	Draft – Quality Improvement Plan	DP/Curriculum	2.6	Decision
2.7	10 mins	English & Maths Strategy	DP/Curriculum	2.7	Decision
2.8	5mins	Learner Voice & Student Survey update	DP/Curriculum	2.8	Note
2.9	5 mins	Annual Compliments & Complaints Report 2016/2017	DP/Curriculum	2.9	Decision
ITEMS FOR DECISION – Finance & Estates					
2.11	10 mins	NKC End of Year Financial Accounts and Management Report for 2016/2017	DP/Finance	2.11	Decision

2.12	5 mins	Estates Strategy - update	DP/Finance	2.12	Note
2.13	5 mins	Finance Report – December 2017 including Contracts & Tenders	DP/Finance	2.13	Note
GOVERNANCE					
1.13	10 mins	Corporation matters	Clerk		
1.14	10 mins	Search, Governance & Remuneration Committee 28th September, 2017 Confidential – SPH, Staff and Student Governors to be excused for this item	Chair	1.14	Decision
1.14	5 mins	Meeting evaluation	Chair	1.14	
1.15		Date and time of the next meeting 7th December 2017 at 4.45 pm - Gravesend			Note

Term/Date	Board/Committee Meeting	Venue	Time
Term 1			
Thursday 28.09.17	Search & Governance and Remuneration Committee	Dartford	5.30pm
Wednesday 04.10.17	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 12.10.17	Board Meeting 1 – Including Curriculum Presentation starting at 4.45pm to 5.30pm Construction & Engineering – Mark Andrews – Assistant Principal	Dartford	4.45pm
<i>Tuesday 17.10.2017</i>	<i>NKC Dartford Campus – Open day 3pm to 7pm</i>	<i>Dartford</i>	<i>3-7pm</i>
<i>Thursday 19.10.17</i>	<i>NKC Gravesend Campus – Open day 3pm – 7pm</i>	<i>Gravesend</i>	<i>3-7pm</i>
Thursday 2.11.17	Governor Visits to Gravesend Campus 12 noon to 4.00pm	Gravesend	12noon
Thursday 16.11.17	Audit Committee Meeting	Dartford	5.30pm
Wednesday 29.11.17	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 07.12.17	Board Meeting 2 – Including Curriculum Presentation starting at 4.00pm to 5.30pm Hair & Creative Industries – Lindsey O'Malley – Assistant Principal	Gravesend	4.45pm
Term 2			
Wednesday 31.01.18	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
	Learner Council Meeting 1	Dartford	4.00pm
Thursday 08.02.18	Board Meeting 3 – Including Curriculum Presentation starting at 4.45pm to 6.00pm Sport, Care & Computing – Chris Lydon – Assistant Principal	Dartford	4.45pm
Thursday 08.03.18	Audit Committee Meeting	Dartford	5.30pm
Wednesday 18.03.18	Chair/Principal/Clerk liaison meetings	Dartford	9.00am

Term/Date	Board/Committee Meeting	Venue	Time
Thursday 22.03.18	Board Meeting 4 – Including Curriculum Presentation starting at 4.45pm to 5.30pm	Gravesend	4.45pm
Term 3			
Friday 11.05.18	Chair/Principal/Clerk liaison meetings - SPH Performance Review	Dartford	10.00am
Thursday 10.05.18	Governor Visits to Dartford Campus 12 noon to 4.00pm	Dartford	12 noon
Thursday 24.05.18	Learner Council Meeting 2	Dartford	4.00pm
Thursday 24.05.18	Board Meeting 5 – Including Curriculum Presentation starting at 4.45pm to 6.00pm	Dartford	4.45pm
Thursday 07.06.18	Search & Governance and Remuneration Committee	Dartford	5.30pm
Thursday 14.06.18	Audit Committee Meeting	Dartford	5.30pm
Wednesday 21.06.18	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 28.6.18	Board Meeting 6 – Including Curriculum Presentation starting at 4.45pm to 5.00pm	Gravesend	4.45pm