



CORPORATION BOARD BUSINESS – Meeting 6 A G E N D A

Thursday 27th June 2019 at 5.30pm
GRAVESEND SITE **GALLERY RESTAURANT**

To attend	Corporation Board – Alex Lewsley, Thomas Cardy, Teja Biring, Avril Glover, Dalia Halpern-Matthews, David Gleed, Jon Gurney, Phil Hatton, Megan Irving, Richard Longman, David Martin, Keith Norman, & Nikki Franks
In Attendance	Yolanda Hughes (Clerk to the Corporation), Rhiannon Hughes (Deputy Principal/Curriculum) and Lawrence Jenkins (Deputy Principal/ Finance & Resources)

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required
6.1	5 mins	Opening of Meeting & Apologies for Absence	Chair		-
6.2	1 mins	Declarations of Interest	Chair	Verbal	Note
6.3	2 mins	Part 1 & Confidential Part 2 Minutes of the last Corporation Board Meeting held 16 th May 2019	Chair	6.3a&b	Decision
				6.3c	Decision
				6.3d	Note
ITEMS FOR SUBSTANTIAL DISCUSSION & DECISION					
6.4	5 mins	Key Performance Indicators	Principal	6.4	Note
6.5	10 mins	Deputy Principals Report Including - Teaching, Learning & Assessment update	DP/Curriculum	6.5	Discussion
6.6	20 mins	QIP update	DP/Curriculum	6.6	Discussion
6.7	25 mins	Finance Report	DP/Finance		
		a. Monthly Management Accounts – April 2019		6.7a	Note
		b. Financial Regulations Review		6.7b	Decision
		c. Subcontracting Policy		6.7c	Decision
		d. H&S update		6.7d	Note
		e. Buzzacott SU Accounts		6.7e	Decision
		f. Abbey Travel Contract		6.7f	Decision
g. Merchant Navy Officers Pension Fund – Formal resolution	6.7g	Decision			

6.8	25 mins	NKC Budget 2019/20 and Financial Forecast	DP/Finance	6.8	Decision
ITEMS FOR INFORMATION AND MONITORING					
6.9	10 mins	Audit Committee Meeting held 20 June 2019 {to follow} a. Draft Minutes 20.6.19 b. FSA Audit Strategy 31.7.19 c. IAS Engagement Letter	Keith Norman	6.9a 6.9b 6.9c	Note Decision Decision
6.10	10 mins	Search Governance & Remuneration Committee – 13 June 2019 {to follow} a. Membership update Committee Membership update Election of Chair and Vice Chair b. Schedule of Business 2019/20 c. Confidential Mid-Year Performance Update Principal DP Curriculum DP Finance & Resources Clerk to the Corporation	Jon Gurney Alex Lewsley	To follow 6.10a 6.10b 6.10c Verbal	Note Decision Decision Decision Note
CONFIDENTIAL PART 2 BUSINESS – Staff/Student/SPH excluded					
6.11	20 mins	Principal Report – Project update	Principal	Verbal	Note
6.12	2 mins	Meeting evaluation	Chair		
6.13		Date and time of the next meeting 10th October 2019 – Dartford Campus			Note