



CORPORATION BOARD – Meeting 1 A G E N D A

Thursday 11th October 2018 at 5.30pm
DARTFORD SITE - X Block Room 005 Boardroom

To attend	Full Corporation Board – Alex Lewsley, Teja Birring, Abigail Birch, Tom Cardy, Jon Gurney, Dalia Halpern-Matthews, Phil Hatton, Richard Longman, Keith Norman, David Gleed, Niamh McInerney and Nikki Franks
In Attendance	Yolanda Hughes (Clerk to the Corporation), Rhiannon Hughes(Deputy Principal/Curriculum) and Lawrence Jenkins (Deputy Principal/ Finance & Resources)

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required
1.1	3 mins	Opening of Meeting & Apologies for Absence	Chair		-
1.2	1 mins	Declarations of Interest	Chair	Verbal	Note
1.3	2 mins	Part 1, Part 2 & Pt 3 Minutes of the last Corporation Board Meeting held 28th June 2018	Chair	1.3a 1.3b 1.3c	Decision
ITEMS FOR SUBSTANTIAL DISCUSSION & DECISION					
1.4	10 mins	Principal's Report - Confidential	Principal	1.4	Decision
1.5	20mins	Progress Against QIP	DP/ Curriculum	1.5	Decision
1.6	20 mins	Estates Strategy a. Estates Strategy update b. Draft Minutes of the Estates Working Group Meeting held 20.9.2018	DP/Finance	1.6a 16.b	Decision Note
1.7	10 mins	Finance a. Monthly Management Accounts b. Tender c. Treasury Policy d.	DP/Finance	1.7a 1.7b 1.7c	Note
1.8	10 mins	HE Report	DP/Curriculum	1.8	Decision
1.9	10 mins	Corporation Matters	Chair/Clerk	1.9	Decision
ITEMS FOR INFORMATION AND MONITORING					
1.10	20 mins	Teaching, Learning & Observations 2018/2019	DP/Curriculum	1.10	Note

1.11	5 mins	Termly Safeguarding Report Annual Safeguarding Report and Policy review	DP/Curriculum	1.11	Decision
1.12	5 mins	Meeting evaluation	Chair	1.12	
1.13		Date and time of the next meeting 6th December 2018 at 4.45 pm - Gravesend			Note

North Kent College Corporation Board Meeting Schedule 2018/2019

Term/Date	Board/Committee Meeting	Venue	Time
Term 1			
Thursday 06.09.18	Estates Working Group meeting (provisional date which may be brought forward into late August 2018)	Dartford	5.30pm
Wednesday 3.10.18	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 11.10.18	Board Meeting 1	Dartford	4.45pm
Thursday 15.11.18	Search, Governance & Remuneration Committee	Dartford	4.00pm
Thursday 15.11.18	Audit Committee Meeting	Dartford	5.30pm
Wednesday 28.11.18	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 6.12.18	Board Meeting 2	Gravesend	4.45pm
Term 2			
Wednesday 30.01.19	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
	Learner Council Meeting 1	Dartford	4.00pm
Thursday 07.02.19	Board Meeting 3	Dartford	5.30pm
Thursday 07.03.19	Audit Committee Meeting	Dartford	5.30pm
Wednesday 13.03.19	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 21.03.19	Board Meeting 4	Gravesend	4.45pm
Term 3			
Friday 10.05.19	SPH Performance Review GOVERNOR AWAY DAY – Strategic Planning	Suscon Suscon	10.00am 11.30am
Thursday 16.05.19	Learner Council Meeting 2	Dartford	4.00pm
Thursday 16.05.19	Board Meeting 5	Dartford	5.30pm
Thursday 13.06.19	Search & Governance and Remuneration Committee	Dartford	5.30pm
Wednesday 19.06.19	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 20.06.19	Audit Committee Meeting	Dartford	5.30pm

Term/Date	Board/Committee Meeting	Venue	Time
Thursday 27.6.19	Board Meeting 6	Gravesend	4.45pm