



CORPORATION BOARD BUSINESS – Meeting 5 A G E N D A

Thursday 16th May 2019 at 5.30pm
DARTFORD SITE - X Block Boardroom

To attend	Corporation Board – Alex Lewsley, Thomas Cardy, Teja Biring, Abigail Birch, Dalia Halpern-Matthews, David Gleed, Jon Gurney, Phil Hatton, Megan Irving, Richard Longman, David Martin, Keith Norman, & Nikki Franks
In Attendance	Yolanda Hughes (Clerk to the Corporation), Rhiannon Hughes (Deputy Principal/Curriculum) and Lawrence Jenkins (Deputy Principal/ Finance & Resources)

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required
5.1	5 mins	Opening of Meeting & Apologies for Absence	Chair		-
5.2	10 mins	Presentation by Richard Longman - Thames Estuary Land	Richard Longman		Information
5.3	1 mins	Declarations of Interest	Chair	Verbal	Note
5.4	2 mins	Part 1 & Part 2 Minutes of the last Corporation Board Meeting held 21st March 2019 Action register - update	Chair	5.4a&b 5.4c	Decision
ITEMS FOR SUBSTANTIAL DISCUSSION & DECISION					
5.5	10 mins	Principals Report	Principal	5.5	Discussion
5.6	10 mins	Deputy Principals Report Including - Teaching, Learning & Assessment update	DP/Curriculum	5.6	Discussion
5.7	10 mins	Finance Report (including MMA, Tenders & Contracts & IT) a. Monthly Management Accounts b. Tender – Electricity & gas renewal	DP/Finance	5.7a 5.7b	Note Decision
5.8	5 mins	Internal Audit Tender Services	Keith Norman	5.8	Decision
ITEMS FOR INFORMATION AND MONITORING					
5.9	5 mins	Termly Safeguarding Report	DP/Curriculum	5.9	Note

CONFIDENTIAL PART 2 BUSINESS – Staff/Student/SPH excluded					
5.10	45 mins	Principal Report – Project update	Principal	5.10	Decision
5.11	2 mins	Meeting evaluation	Chair		
5.12		Date and time of the next meeting Thursday 30 th May 2019 – Extra ordinary board meeting 19 th June 2019 Gravesend Campus			Note

North Kent College Corporation Board Meeting Schedule 2018/2019

Term/Date	Board/Committee Meeting	Venue	Time
Term 1			
Thursday 20.09.18 <i>TBC</i>	Estates Working Group meeting	Dartford	5.30pm
Wednesday 03.10.18	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 11.10.18	Board Meeting 1	Dartford	4.45pm
Thursday 15.11.18	Search Committee	Dartford	4pm
Thursday 15.11.18	Audit Committee Meeting	Dartford	5.30pm
Wednesday 28.11.18	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 06.12.18	Board Meeting 2	Gravesend	5.30pm
Term 2			
Wednesday 30.01.19	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
	Learner Council Meeting 1	Dartford	4.00pm
Thursday 07.02.19	Board Meeting 3	Dartford	5.30pm
Thursday 07.03.19	Audit Committee Meeting	Dartford	5.30pm
Wednesday 13.03.19	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 21.03.19	Board Meeting 4	Gravesend	4.45pm
Thursday 25.04.19	Estates Working Group Meeting – Provisional date – AL, RL, JG, TB, DG, LJ	Dartford	5.30pm
Term 3			
Friday 10.05.19	SPH Performance Review / Governor Away Day – Strategic Planning	SusCon	10.00am/11.30am
Thursday 16.05.18	Learner Council Meeting 2	Dartford	4.00pm
Thursday 16.05.19	Board Meeting 5	Dartford	5.30pm
Thursday 13.06.19	Search & Governance and Remuneration Committee	Dartford	5.30pm
Wednesday 19.06.19	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 20.06.19	Audit Committee Meeting	Dartford	5.30pm
Thursday 27.6.19	Board Meeting 6	Gravesend	4.45pm