



A G E N D A

CORPORATION BOARD – Meeting 1

Thursday 10th October 2019 at 5.30pm
DARTFORD SITE - X Block Room 005 Boardroom

To attend	Full Corporation Board – Alex Lewsley, Teja Birring, Tom Cardy, Jon Gurney, Dalia Halpern-Matthews, Phil Hatton, Richard Longman, David Martin, Keith Norman, David Gleed, Anita Glover and Nikki Franks
In Attendance	Yolanda Hughes (Clerk to the Corporation), Rhiannon Hughes (Deputy Principal/Curriculum) and Lawrence Jenkins (Deputy Principal/ Finance & Resources)

Item Agenda	Time (Mins)	Item Description	Presented By	Paper No/ Verbal	Action required
1.1	3 mins	Opening of Meeting & Apologies for Absence	Chair		-
1.2	1 mins	Declarations of Interest	Chair	Verbal	Governors to declare any known conflicts of interests in respect of the agenda
1.3	3 mins	Part 1 & Part 2 Minutes of the last Corporation Board Meeting held 26th June 2018	Chair	1.3a 1.3b	Decision Document requires Board approval
ITEMS FOR SUBSTANTIAL DISCUSSION & DECISION					
1.4	10 mins	Principal's Report	Principal	1.4	Review and discussion
1.5	20mins	Progress Against QIP	DP/Curriculum	1.5	Review and discussion
1.6	20 mins	Teaching, Learning & Observations update Teaching, Learning & Observations Policy	DP/Curriculum	Verbal 1.6a	Review and discussion Decision Document requires Board approval
1.7	20 mins	Annual Higher Education OFS Report	DP/Curriculum	1.7	Decision Document requires Board approval and sign off by Chair
1.8	30 mins	Finance & Resource a. Monthly Management Accounts	DP/Finance & Resources	1.8a 1.8b	Review and discussion

		b. Estates Strategy update c. SusCon Lease Variation d. New Company		1.8c 1.8d	“ “ Approval -This document requires formal approval and sign off by Chair and Vice Chair of Corporation Document requires Board approval
1.9	30 mins	Project Red – Confidential	Principal	Verbal	Note – Covered in the Principal's report under 1.4
ITEMS FOR INFORMATION AND MONITORING					
1.10	10 mins	Termly Safeguarding Report Annual Safeguarding Report and Policy review Self-Review Tool	DP/Curriculum	1.10a 1.10b 1.10c	Decision Documents require Board approval
1.11	5mins	Annual Compliments & Complaints Report	DP/Curriculum	1.11	Note
1.12	5 mins	Meeting evaluation	Chair	1.12	Board members are asked to provide either verbal feedback or email the Clerk with their feedback on the meeting.
1.13		Date and time of the next meeting Extra ordinary board meeting 14.11.19 at 5pm 5th December 2019			Note

Please note the amended meeting schedule below in red

Thursday 17.10.19	GOVERNOR STRATEGIC DAY – PROVISIONAL DATE	Dartford	12 noon
Thursday 14.11.19	Extra Ordinary Board Meeting	Dartford	5.00pm
Thursday 14.11.19	Search, Governance & Remuneration Committee	Dartford	3.45pm
Thursday 14.11.19	Audit Committee Meeting	Dartford	7.00pm
Wednesday 27.11.19	Chair/Principal/Clerk liaison meetings	Dartford	9.00am
Thursday 05.12.19	Board Meeting 2	Gravesend	5.30pm

