

CORPORATION BOARD EXECUTIVE SUMMARY

TITLE OF PAPER	Part 1 Minutes of the Corporation Board Meeting held on 23 September 2021
RECOMMENDATION	<p>RECOMMENDATION – FOR DECISION</p> <p>The Corporation Board are asked to formally consider and approve the proposed Corporation Board Minutes Part 1 of the meeting that took place on 23 September 2021.</p> <p>Chair of Corporation to sign the master copy as a true and accurate record subject to any requested amendments.</p>
SUMMARY	Corporation Board minutes of the meeting held on 23 September 2021.
STRATEGIC/FINANCIAL/ LEARNER & RISK IMPLICATIONS	n/a
EXECUTIVE RESPONSIBLE/ CONTACT DETAILS	<p>Yolanda Hughes Clerk to the Corporation yolandahughes@northkent.ac.uk</p>



Corporation Board Meeting 2

PART 1 MINUTES – NON-CONFIDENTIAL PUBLIC RECORD

**Board Minutes of meeting held September 2021 on 2 at 17.30hrs
Zoom**

Present

Mr K Norman	Chair of Corporation
Mr T Biring	External Governor
Mr D Gleed	Chief Executive Officer/Executive Principal
Mr J Gurney	External Governor
Mrs D Halpern-Matthews	External Governor
Dr R Longman	External Governor
Mr S Matthews	External Governor
Mr D Martin	External Governor
Mr N Smith	Staff Governor
Mr C Byrnes	Student Governor
Mrs M Chandler	External Governor

In Attendance

Mr L Jenkins	Deputy Chief Executive
Ms R Hughes	Deputy Executive Principal - Teaching, Learning & Improvement
Mrs Y Hughes	Clerk & Governance Advisor to the Corporation
Mr M Andrews	Deputy Executive Principal - Strategy and Development
Mr J Mawby	Vice Principal Engagement and Support

Minute no	Agenda Item	Action By
506	Opening of Meeting and Apologies for Absence	
	<p>The Chair of Corporation opened the meeting at 17.31hrs.</p> <p>Apologies</p> <p>Apologies received and accepted from Mr Chris Manley. Mr Byrnes informed the Board that his webcam was not working but that he could hear everyone.</p> <p>It was noted for the record that the meeting was quorate.</p>	
507	Declarations of Interest	
	<p>Mr Smith – Staff Governor declared an interested in agenda item 9b – Teaching & Learning Policy.</p> <p>Mr Matthews – Mr Matthews had notified the Chair and the Clerk & Governance Advisor that he had submitted a bid to Greater North Kent Partnership to undertake some consultancy work for them. It was agreed that there was no direct conflict of interest with the College in respect of this consultancy agreement.</p>	

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	<p>Members of the Senior Leadership Team being the Chief Executive/Executive Principal, Deputy Executive Principal/Teaching Learning & Improvement, Deputy Chief Executive and the Clerk & Governance Advisor to the Corporation Board declared personal interests in Agenda Item 13.b Part 3 Confidential Search, Governance & Remuneration Committee feedback to the Corporation Board on SPH Performance Objectives.</p> <p>There were no other additional declarations of interests recorded other than those already held on the register.</p>	
508	Chair of Corporation – Opening Statement	
	<p>Mr Norman the appointed Chair of Corporation as of 1st August 2021 formally welcomed Mr Jim Mawby to the meeting. It was explained that the Vice Principal Engagement and Support would attend those Corporation Board meetings at which the Safeguarding Reports were being presented to the board for scrutiny.</p> <p>The Chair went onto to explain that he had thought it would be a good opportunity that given the change in Chair that he would run through a few items with the Board. He commented with firstly wanting to say to the SLT and the Board of governors that their contribution, commitment , enthusiasm and skills did not go unnoticed and was very much appreciated.</p> <p>The Chair referred to a Chair Liaison Meeting that had been held with members of the SLT at the very beginning of the academic term in which he challenged them on their ideas and views on how things could be improved or done differently to assist them and the Board going forward. Various points were raised during this meeting including the review of the board and committee executive summary sheets and the supporting documents. It was noted that this review would be undertaken by the Clerk & Governance Advisor and the SLT with a view to producing succinct, bullet pointed executive summaries but still ensuring that the level of detail in the reports still met the needs of the Board.</p> <p>Additional links to previous board reports would be provided to aid governors' ability to cross reference historical data. The Chair further commented that future board meetings would assume that all papers had been read in advance and that the members of SLT presenting could so with the understanding that governors had read said reports. SLT would also refer to the governor/s who had provided input in the drafting of documents and provided examples such as the Lead Safeguarding Governor who regularly met with the Vice Principal Engagement and Support to review issues around safeguarding.</p> <p>The Chair spoke about the distribution of the board packs which ordinarily were sent out via iBabs 7 days in advance of a meeting and explained that late papers would be unwelcome however, it was acknowledged and recognized that there were instances where this was unavoidable, but this would be the exception not the rule.</p>	

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	<p>Governors were further urged to submit feedback/commentary on reports via email and following further training on iBabs on how to annotate documents and sharing of these annotations to facilitate this dialogue. It was noted that any material issues raised during these communications would be brought to the Board by the Chair going forward to ensure that robust challenge and scrutiny was maintained.</p> <p>Feedback – governors were encouraged to provide feedback on board and committee meetings to the Clerk/Chair/SLT using the meeting evaluation forms. The Chair reiterated that the board and SLT had always worked as a team and that it was important that these relationships be preserved.</p> <p>Mrs Halpern-Matthews took the opportunity to formally congratulate the Chair and commented that the Chairs preamble to the meeting was most welcome and helpful. She added that as this was her last Corporation Board meeting having reached the end of her term of office, she wanted to wish the College and the Board all the best going forward.</p> <p>The Chair formally thanked Mrs Halpern-Matthews for her valued dedication and contribution to the Corporation Board and North Kent College during her four-year term of office.</p>	
508	Governance – Corporation Board Appointments	
	<p>The Chair presented the report and advised the Board that the paper under Item 1d had been updated prior to the board meeting to include an additional recommendation for consideration.</p> <p>The Chair advised the Board that a successful recruitment exercise had been undertaken with the assistance of Peridot Partners who had managed to identify five exceptional candidates with the attributes and skills that the Search, Governance & Remuneration Committee had requested. The paper presented to the Board set out the formal recommendations for the appointment of the following candidates:</p> <ul style="list-style-type: none"> • Suzanne Davies • Mandeep Sahota • Louis Jones <p>The paper circulated to the Board provided in summary the qualifications and expertise that the candidates would bring to the Board.</p> <p>It was explained that the above three candidates had applied through Peridot to be considered for the governor role and following a shortlisting and formal interview process the Board were asked to formally approve their appointments.</p> <p>Approved</p> <p><i>The Board formally approved the appointment of Suzanne Davies, Mandeep Sahota and Louis Jones for a four-year term of office effective as of 23 September 2021. The three named governors would be appointed as members of the Audit Committee based on their professional qualifications and expertise.</i></p> <p>Sarah Henwood – Direct approach</p>	

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	<p>The Chair provided the background details in support of the Search, Governance & Remuneration recommendation to formally appoint Sarah Henwood to the Board. It was noted that Sarah Henwood was the CEO of Thomson Snell & Passmore and would bring a wealth of strategic and business expertise to the Board.</p> <p><i>Formally approved</i></p> <p><i>The Board formally approved the appointment of Sarah Henwood to the Corporation Board for a four-year term of office effective as of 23 September 2021.</i></p> <p>Noted for the record that the new governors first meeting would be at the next Corporation Board meeting scheduled to take place on the 21 October 2021.</p> <p>Governors asked about the total costs incurred in the recruitment process undertaken by Peridot Partners and it was explained that the final invoice was to be received and the Clerk & Governance Advisor provided estimated details of the total cost. Governors discussed the point raised and agreed that they had now managed to recruit some excellent candidates.</p>	
509	Termly Safeguarding Report for Year end 31 July 2021	
	<p>The Vice Principal Engagement and Support presented the Termly Safeguarding Report and confirmed that the Lead Safeguarding Governor had reviewed both the documents being presented to the Board for review and approval.</p> <p>The VP Engagement & Support stated that they key issues in the past year had been the impact of the pandemic resulting in an increase in mental health issues at the College. The College continues to see instances of mental health concerns which was being closely monitored by the college. The demand for counselling had increased significantly at all sites.</p> <p>Sexual harassment and abuse have had an increased profile recently with the publication of 'Sexual Violence and Sexual Harassment Between Children in Schools and Colleges' in response to the high-profile social media site 'Everyone's Invited' and the subsequent Ofsted review in the summer. The VP Engagement & Support referred to the safeguarding concerns and referrals as detailed in the report which provided the Board with a breakdown of the areas of concern.</p> <p>He further spoke about the plans for the 2021/22 academic period which included reviewing the College' safeguarding structures and procedures. The new safeguarding reporting and recording system 'MyConcern' was now in place and they were investing in further training. Noted that dedicated safeguarding phone lines were being introduced for each campus, which would call all identified DSL members of the safeguarding team for that site to ensure they were picked up quickly.</p> <p>The Lead Safeguarding Governor – Mr Martin stated that he had met with the VP Engagement & Support and the wider team and stated that the meeting held were positive and that they were clearly aware of the</p>	

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	<p>challenges that the new larger college presented and that there was a fair amount of work to be done and areas needing further development. Mr Martin spoke about the need to have a better handle on the safeguarding of apprentices and already the College had identified this within the Quality Improvement Plan and staff were aware of this.</p> <p>Dr Longman asked if as well as the analysis showing the different reporting across the campuses whether the College had the ability to further split the curriculum areas to identify any emerging trends. It was explained that with the new MyConcern safeguarding system this would become easier but that they did analyse cases by curriculum areas and stated that they had not been able to identify any trends.</p> <p>Mr Smith – Staff Governor asked if it would be sensible to have focused training at the different campuses to focus and develop staff training based around positive mental health and practical skills in getting students back to ‘normal’ i.e., Post pandemic. It was explained that staff training was ongoing and that there were planned additional sessions due to take place with all staff.</p> <p>Mr Biring referred to the safeguarding data which demonstrated a significant increase in reported cases and asked specifically if these had taken place during the pandemic lockdown when the college was closed. It was confirmed that this was the case and that the College continued to offer support whilst students had been learning remotely. The VP Engagement & Support stated that most of the referrals were made during the pandemic lockdown. He explained that the pandemic resulted in increases in physical abuse, mental health concerns and sexual harassment which was largely taking place off site. Mrs Halpern-Matthews commented that the help and support for students outside of college was not sufficient by other agencies and therefore it was extremely vital that the College continue to provide the high level of support that was clearly being delivered to the young people of the community. The SLT confirmed that the College was often the only avenue of support that students could turn to.</p> <p>Governors went through the report in detail and acknowledged that the work the College was doing through their counselling and support service was without a doubt vital.</p> <p>Mr Matthews asked if there was enough resource in this area and whether staff were able to continue to provide the level of support required with the increase in referrals. It was explained that the college did and that the counsellors were able to deal with all the referrals particularly in instances where outside agencies were not available.</p> <p>The Board were advised by the Deputy Executive Principal/Teaching, Learning & Improvement that the College Counsellor was due to leave the College and that recruitment was underway to appoint a successor.</p> <p>Received</p> <p><i>The Board accepted the latest Safeguarding Report and thanked the VP Engagement & Support.</i></p>	

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510	Annual Review - Safeguarding Children and Adults at Risk Policy	
	<p>The Vice Principal, Engagement & Support presented the updated and revised Safeguarding Children and Adults at Risk Policy and thanked the Mrs Chandler for her additional commentary via iBabs.</p> <p>The VP Engagement & Support went through the main changes within the policy and the recommended KCSIE recommendations. Mr Martin – Lead Safeguarding Governor confirmed that he had worked with the VP Engagement & Support on the policy review and referred specifically to the section under governance responsibilities which now referred to the need for governors to undertake the mandatory training and to regularly update their knowledge and understanding on safeguarding.</p> <p><i>Formally approved</i></p> <p><i>The Corporation Board formally approved the Safeguarding Children and Adults at Risk Policy.</i></p>	
511	Corporation Board Minutes – 8th July 2021	
	<p>The Corporation Board received the pre-circulated minutes of the meeting held on the 8 July 2021.</p> <p><i>Formally approved.</i></p> <p><i>The Board formally approved the Part 1 Corporation Board minutes of the meeting held on the 8 July 2021.</i></p> <p><i>The Board formally approved the Part 2 Confidential Minutes of the meeting held 8 July 2021.</i></p> <p><i>Formally approved.</i></p> <p><i>The Board formally approved the Part 3 - Strictly Confidential Corporation Board minutes of the meeting held on the 8 July 2021.</i></p> <p><i>Libor Transition Minutes – 12 August 2021</i></p> <p><i>The Board formally approved the Part 2 Corporation Board Minutes of the electronic approval of the LIBOR Transition.</i></p> <p><i>Chair of Corporation to sign off the hard copies of the minutes.</i></p>	
512	Board and Committee - Actions Register to September 2021	
	<p>The Board received the updated outstanding actions register up to September 2021</p> <p>Minute 311 – Outstanding Action - Hadlow and Tonbridge Campus tours – the Board were advised that the Governor tours of the two campuses were being arranged for after the October half term and dates would be circulated as soon as possible.</p> <p>Governors asked who would ultimately make the decision on when face to face meetings would resume. The Chair acknowledged that it would be great to return to face-to-face meetings but recognised that there may be some hesitation from governor's dependent on their personal circumstances, but the aim was to resume face to face meetings in the</p>	Clerk/SLT

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	<p>New Year. It was explained that it was anticipated that the meetings would follow a hybrid model whereby those governors that were able to attend in person could and if some preferred to do so remotely that the College would where possible ensure that the facilities to do so were in place.</p> <p><i>The Board received and accepted the actions register as circulated.</i></p>	
513	Chief Executive Report – September 2021	
	<p>The Chief Executive presented his report to the Board which was largely for information and gave an early view on student enrolments of which a detailed report would be presented at the October board meeting.</p> <p>The report covered the following key issues:</p> <ul style="list-style-type: none"> • National Policy Announcements • Enrolment 21/22 Overview • Bid Success • PCF Update • Royal Agricultural University • KFE Strategy Director <p>National Policy Announcements</p> <p>Governors referred to the DFE's response to the Level 3 consultation and that the Government remained committed to removing vast swathes of existing Level 3 qualifications and replacing them with T Levels.</p> <p>The Chief Executive stated that the previous Secretary of State – Gavin Williamson was adamant that it would go ahead however, he was now no longer the Secretary of State so the College would need to stay prepared and await announcement from Government.</p> <p>Bid Success</p> <p>Governors enquired what the bid money would be spent on, and the Chief Executive explained North Kent in partnership with East Kent College and Morley College (London), were working on three different strands which would focus on a) Improving the Mental Health of staff b) Developing a route map for carbon reduction and c) Creating a suite of financial benchmarks for the Sector for merged colleges.</p> <p>Received <i>The Board received the Chief Executive's Report for September 2021.</i></p>	
514	Chief Executive Report – Strategic Plan Implementation Plan	
	<p>The Chief Executive presented the proposed Strategic Implementation Plan for information purposes. He explained that as the Strategic Plan was only finalised in July 2021, there was no comprehensive update (apart from 3 points with September deadlines which have a quick narrative included) as detailed in the report.</p>	

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	<p>The report provided Governors with the template that would be regularly updated and presented to Governors over the duration of the Plan.</p> <p>Received <i>The Board received the Strategic Implementation Plan to September 2021.</i></p>	
515	QIP (Quality Improvement Plan) 2021/22	
	<p>The Deputy Executive Principal, Teaching, Learning & Improvement presented the Quality Improvement Plan and explained that SLT and staff had decided to move the College QIP cycle back to a September-to-September model, given that the previous QIP, ran for 18 months, and that there was a need to revise priorities with the now much larger college which included Dartford, Gravesend, Tonbridge and Hadlow College.</p> <p>It was explained that the SLT had altered the response format slightly to reflect the different campuses so that the GFE sites were split as Dartford & Gravesend for one response, Tonbridge for another and Hadlow for the third, so that they could clearly mark the progress against each criterion as campus specific.</p> <p>Governors noted that the new QIP continued with the EIF aligned format and assigned priority areas as 'Intents'. Under the now six Intents there were areas of focus that had been broken down into 'Implementation' and 'Impact'; again, to further align with the EIF model so that the College were using language that developed concepts within the framework of Ofsted.</p> <p>Governors were advised that there would be 4 review periods and that these had been adjusted to coincide better with the Corporation Board Meeting dates.</p> <p>The QIP had six Priority Intent Areas and 21 sub-targets for Implementation across these six priorities.</p> <p>Governors commented positively stating that it was clear that the College recognized the changes and inclusion of the four colleges and that the QIP was aligned to the EIF (Education Inspection Framework)</p> <p>Approved <i>The Corporation Board approved the proposed Quality Improvement Plan for 2021/22 academic period.</i></p>	
516	Student Survey – Exit Survey – September 2021	
	<p>The Deputy Executive Principal, Teaching, Learning & Improvement presented the Student Exit Survey which provided the Board with the third and final survey results in respect of all four college campuses at campus level and North Kent College as a whole.</p> <p>It was explained that there were some questions which were consistent for each of the three surveys (i.e., do you enjoy coming to college,') but</p>	

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	<p>there were differences in a number of questions, given that survey one was about Induction and their experience since joining the college, the second was their 'on-programme' experience, and their final one was about the exit and their progression.</p> <p>The Deputy Executive Principal, Teaching, Learning & Improvement further reported that there were a fair number of green areas however, the focus was on the areas which had been flagged red.</p> <p>Governors commented on the Tonbridge data which was particularly disappointing in the percentage of respondents per area. The Deputy Executive Principal, Teaching, Learning & Improvement explained that this was an area for improvement. Mr Smith asked if this data could be used to help improve certain areas and the Deputy Executive Principal, Teaching, Learning & Improvement confirmed that it would be used by Curriculum Managers to address the concerns raised by students. She further added that these results would be used as a tool to make the improvements needed and stated that she was encouraged with some of the great work that was taking place at Hadlow and Tonbridge since the beginning of the academic year.</p> <p>It was noted that the timing of the student survey coincided with the restructuring exercise at Tonbridge which may or may not have attributed to the poor responses from students, but it was accepted that either way improvements needed to be made.</p> <p><i>Received</i> <i>The Corporation Board received the third and final Student Survey for 2020/21.</i></p>	
517	Student Counselling Report	
	<p>The Deputy Executive Principal/Teaching, Learning & Improvement presented the Student Counselling Report to the Board which was for Board information.</p> <p>It was explained that the report was to update the Board on the amount and types of students who had undergone counselling for 2020/21. As discussed earlier in the meeting under the Termly Safeguarding report the Board were advised that the College Counselling provision continued throughout Lockdown, and counsellors were able to deal with even more students given the flexibility with working remotely online. The Deputy Executive Principal/Teaching, Learning & Improvement stated that she would like to commend the team, led by a full time Counsellor, as their highly responsive and professional approach meant that many of the College's vulnerable learners, and those newly facing mental health issues were able to be dealt with promptly, which often meant the difference between a learner dropping out and being able to complete their course with great success in parallel with the pastoral care the other staff ensured was in place.</p>	

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	<p>Mr Martin commented that the report was extremely useful and provided the Board with a wealth of information and that there were clear valuable links between this report and the support being provided as detailed in the Safeguarding Report.</p> <p>The Deputy Executive Principal/Teaching, Learning & Improvement confirmed that the report related to Dartford and Gravesend and that the counselling support at Tonbridge and Hadlow College was managed differently. Governors asked if future reports would include all four campuses and it was confirmed that this would be the case going forward.</p> <p>Received <i>The Corporation Board formally received the Student Counselling Report.</i></p>	
518	Annual Compliments & Complaints Report 2020/21	
	<p>The Deputy Executive Principal/Teaching, Learning & Improvement presented the Annual Compliments and Complaints Report for the 2020/21 academic period and was pleased to report that Complaints continue the trend of decreasing year on year with compliments being sent through from more and more departments.</p> <p>Governors referred to the data and the number of complaints at Dartford and Hadlow College to which the Deputy Executive Principal/Teaching, Learning & Improvement provided some context to the nature of some of the complaints. Governors accepted the explanations given for some of the complaints dealt with and acknowledged that in some instances they were insignificant albeit still important and hence the number of complaints being upheld.</p> <p>Accepted <i>The Corporation Board accepted the Annual Compliments & Complaints Report for 2020/21.</i></p>	
519	Quality Assurance & Improvement Policy	
	<p>The Deputy Executive Principal/Teaching, Learning & Improvement presented the updated Quality Assurance & Improvement Policy and explained that the policy set out the College quality aspirations. Standards of performance were monitored annually through the self-assessment process as well as through a range of regular reviews, audits, meetings and committees. Key stakeholders in these processes include Governors, learners, staff, partners, employers and parents/carers</p> <p>Approved <i>The Corporation Board formally approved the Quality Assurance & Improvement Policy which would next be up for review in 24 months' time or before if so required.</i></p>	

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520	Teaching & Learning Policy	
	<p>The Deputy Executive Principal/Teaching, Learning & Improvement presented the proposed Teaching & Learning Policy. It was noted that during the review period that SLT, staff and Mr Martin had been consulted.</p> <p>The Deputy Executive Principal/Teaching, Learning & Improvement explained that this policy was reviewed annually. Following, the first year of four campuses for North Kent and Hadlow Colleges, where we did not have one single approach to Teaching and Learning, this Policy had been written to align all campuses under one single policy.</p> <p>For the last two years, the staff have had an interrupted observation process, with the focus very much being on supporting staff to deliver effective remote lessons, and for the observation element to be more about supporting development, rather than judgment grades.</p> <p>Learning walks have been prominent features that could be conducted remotely, and, when social distancing permitted, it meant that we could drop-in to more lessons and see more staff, without remaining in any one single lesson for a prolonged period.</p> <p>The College were using a graded model, so that they were able to get a starting point judgment grade for all staff, across all campuses using criteria that was already prescribed through the Ofsted grading of 'Outstanding, Good, Requires Improvement and Inadequate'. Although Ofsted no longer graded lessons, SLT did not feel that this would be helpful at this point in the College harmonisation process.</p> <p>This was a significant change for Hadlow & Tonbridge who have had an ungraded process for at least two years. The staff are now all aware of the approach proposed and as yet, no staff have raised any complaints about this move. The Deputy Executive Principal/Teaching, Learning & Improvement has promoted the importance of support and development as a carrot, rather than punitive stick approaches when there may be a need for professional development.</p> <p>Approved <i>The Corporation Board formally approved the proposed Teaching & Learning Policy.</i></p>	
521	Residential Fees Policy	
	<p>The Deputy Chief Executive presented the Residential Fees Policy for Board approval explaining that North Kent College at its Hadlow Campus ran student accommodation provision for its FE and HE students.</p> <p>As this was outside of the general tuition fees policies North Kent College operated, a separate policy had been updated by the local team to meet this additional need.</p>	

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	<p>The policy had been reviewed to allow for it to be used for 2021/22 and was currently already in use and on the website as this needed to be in place by the Summer. The Deputy Chief Executive explained that the policy had been delayed due to an oversight this year but would be reviewed more substantially for 2022/23 and be presented to the Board with the other two related policies in the early Spring well ahead of the new academic year.</p> <p>Approved <i>The Corporation Board formally approved the proposed Residential Fees Policy for 2021/22.</i></p>	
522	Subcontracting Policy and Subcontracting update	
	<p>The Deputy Executive Principal - Strategy and Development presented the updated Subcontracting Policy for Board approval and an additional section within the report giving an update on subcontracting arrangements for 2021/22.</p> <p>It was noted that North Kent College ceased to accept new learners on wholly subcontracted programmes of apprenticeship provision with partner providers in May 2017. Between this time and August 2019, the only subcontracts for apprenticeship provision existed for learners who were completing their programme. The Subcontracting update provided additional context and information for the Board on subcontracting arrangements which was noted.</p> <p>The Board were asked to approve to the ongoing subcontracting arrangements with Dudley College of Technology and KSVN, and to approve with the updates to the Subcontracting Supply Fees Policy 2021-22.</p> <p>Approved <i>The Corporation formally approved the updated Subcontracting Supply Fees Policy for 2021/22 and the ongoing subcontracting arrangement as detailed in the report.</i></p>	
	COMMITTEE REPORTS TO THE BOARD	
523	Estates Strategy & Capital Projects Committee Minutes of the meeting held 9 September 2021 – Part 2 Confidential	
524	Estates Capital Projects – HE Accommodation – Confidential Part 2 Business – Commercially sensitive	
525	Search, Governance & Remuneration Committee	
	<p>Committee Membership Appointments</p> <p>Approved <i>The Board formally approved the appointment of Mr Steve Matthews as a member of the Audit Committee from 23 September 2021 to 1 January 2022 after which Mr Matthews would then move onto the Search, Governance & Remuneration Committee.</i></p>	

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	Mr Matthews was formally thanked for agreeing to taking on this role for an interim period whilst new governors were inducted.	
526	Search, Governance & Remuneration Committee Minutes Part 3 Strictly Confidential – 17 June 2021, 22 July 2021 and 7 September 2021 – Related to SPH Performance Management	
19.25hrs	All Staff and Student Governors excused from the Part 3 Confidential section of the meeting. SLT were excused from the meeting except for the Chief Executive/Executive Principal	
19.39hrs	Chief Executive excused from the meeting.	
19.55hrs	Clerk & Governance Advisor to the Corporation excused from the meeting – Noted that a nominated governor would record the minute of the remainder of the meeting.	
527	Meeting Evaluation	
	Governors were asked to submit their feedback to the Clerk using the pre-circulated evaluation forms	
528	Date and time of the next meeting	
	<p>The next meeting of the Corporation Board Thursday 21 October 2021 at 17.30hrs.</p> <p>The meeting closed at 20.20hrs.</p> <p>MINUTES AGREED AS BEING A TRUE AND ACCURATE RECORD</p> <p>SIGNED _____ DATE _____</p>	