



Day Nursery and Pre-school



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Helping children make a positive contribution to their provision and the wider community

Bright Beginnings  
North Kent College  
Dering Way  
Gravesend  
Kent  
DA12 2JJ

Bright Beginnings  
North Kent College  
Oakfield Lane  
Dartford  
Kent  
DA1 2JT



## Helping children make a positive contribution to their provision and the wider community

We have an equal opportunities policy which states that we have inclusion for all children and adults and that we will endeavour to meet the individual needs of the child, staff and parents showing regard for all anti-discriminatory practice. We will challenge anyone who does not up-hold this within the Nursery setting.

A Behaviour Management Policy is in place, which also includes [addresses] bullying and harassment. All staff and parents adhere to these policies and staff attend training on how to promote positive behaviour and how to deal with negative behaviour in a positive way, by respecting each child as an individual and at their level of understanding. No physical punishments, or threats will be tolerated and physical restraint is only acceptable if a child is endangering themselves and other children or adults.

All incidents will be reported to the parents and strategies will be discussed with them.

We endeavour to work with parents as a partnership and will spend time on admission explaining room routines, key-person systems, activities etc. Each day a member of staff will feedback to the parent/carer about the child's day. The baby room use contact books to relay information to parents/carers. Staff are available to discuss any concerns they may have regarding the child or room.

Parents can have access to their child's records, at any time, however, due to confidentiality they will not be allowed to look at, or discuss, other children in the Nursery setting.

We value parent/carer input into the Nursery and look forward to their attendance at Fêtes, Christmas plays and parents' evenings. Through observation and identification we may sometimes feel that the child, or the staff working with the child, would benefit from obtaining advice from a Special Needs Co-ordinator ("SENCO"). In instances like this, we suggest and provide a route to ensure this happens and follow this up to a satisfactory conclusion. At Bright Beginnings we have an Additional Needs Policy, enabling integration of all children in a manner that is appropriate to their needs and development.

This is supported by trained SENCO workers in the [Nursery] setting and provide additional staff to help meet these needs. Throughout this, parents will be consulted to endeavour that we are working together to meet the child's needs.

